

Minutes of the  
Dodge County Highway Committee Meeting  
October 16, 2015

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on October 16, 2015, in the Dodge County Highway building.

**ROLL CALL:** The following members were present – Harold Johnson, Randy Grebel, Jeff Berres, and William Muche. Chester Caine was absent. Commissioner Brian Field, County Administrator Jim Mielke, and County Board Chairman Russell Kottke were also present. Deputy Scott Petrack of the Dodge County Sheriff's Department, County Board Supervisors Joe Marsik and Dennis Schmidt, Human Resources Director Sarah Eske, Pat Cadigan of Tri-County Paving, and Shop Superintendent John Haase were present for part of the meeting.

**APPROVAL OF AGENDA:** Motion by Muche and seconded by Grebel to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

**REVIEW MINUTES OF SEPTEMBER 29, 2015:** Minutes of September 29, 2015, were approved as submitted.

**PUBLIC COMMENTS:** Pat Cadigan of Tri-County Paving introduced himself and explained Tri-County's paving and milling services and expressed interest in doing work for Dodge County.

**STAFF REPORTS AND DEPARTMENT CONCERNS:** Field reported on the public information meeting for a bridge replacement in the Town of Portland on CTH I in 2017.

Lori Fett was introduced as the new Office Manager.

The Committee was given an update on the CTH S (STH 67 – CTH WS) reconstruction project planning process.

**COMMITTEE REPORTS:** There were no Committee reports.

**PROJECT UPDATES:** CTH C (CTH A – Jersey Road) has been paved. Sealing, shouldering, and striping is scheduled for the week of October 19<sup>th</sup>. This highway should be open on or before October 23<sup>rd</sup>.

Crews are starting fall maintenance. Equipment conversions will start soon.

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**CONSIDER POLICY FOR ATV-UTV ACCESS ON CTH'S:** Deputy Petrack presented a draft ATV-UTV access policy, application, and agreement form for review. Several options and ideas were discussed. This will be reviewed further at a future meeting.

**FOLLOW UP DISCUSSION ON EMPLOYEE RECRUITMENT AND RETENTION:**

Eske presented proposed employee policy revisions to change call-in overtime and provide on-call pay for eligible employees during the winter season. Motion by Berres and seconded by Grebel to recommend approval of these proposed revisions to the Human Resources Committee. Motion carried.

**REVIEW 2016 BUDGET REQUEST:** The Committee reviewed the current version of the 2016 Highway Department budget request.

**DISCUSS SATELLITE SHOP IN REESEVILLE:** No action was taken.

**CONSIDER PETITION FOR 4-WAY STOP AT CTH A AND CTH W:** Traffic safety concerns and recent crash history at the intersection of CTH A and CTH W were discussed. No action was taken.

**REVIEW AND POSSIBLE ACTION ON QUOTATIONS FOR ONE USED FORK TRUCK:** Haase presented the following quotations for a used fork truck:

<u>Vendor</u>	<u>Make &amp; Model</u>	<u>Year</u>	<u>Hours</u>	<u>Cost</u>
M&W Industrial Equipment, Waukesha	TCM FD30	2000	5406	\$10,900.00
RH Equipment, Mayville	Hyster 50	2005	7200	\$8,950.00
RH Equipment, Mayville	Hyster 50	2003	9200	\$7,950.00
M&W Industrial Equipment, Waukesha	Toyota 8FG	2007	7350	\$14,500.00
M&W Industrial Equipment, Waukesha	Toyota 7FG	2004	8000	\$9,000.00

Motion by Berres and seconded by Grebel to authorize purchase of a used TCM FD30 from M&W Industrial Equipment for \$10,900.00. Motion carried.

**DISCUSS EQUIPMENT TO BE PUT ON WISCONSIN SURPLUS ON-LINE AUCTION:**

It was the consensus of the Committee to approve Department staff to sell trucks #4, #21, #69, #127, and #133 as well as miscellaneous plows, spreaders, and parts through an on-line auction service.

**CONSIDER HANGAR LEASE TRANSFER FOR LOT #44:** Motion by Grebel and seconded by Berres to approve an application to transfer the hangar lot lease for Lot #44 from Daniel Feuling to Robert Tracy Jr. and Melinda Tracy. Motion carried.

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**DISCUSS ATTENDANCE AT WINTER HIGHWAY CONFERENCE:** Registration information for the 2016 WCHA Winter Highway Conference was distributed and attendance was discussed.

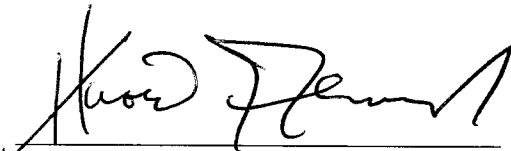
**REVIEW VOUCHER PAYMENT REGISTERS AND US BANK PAYMENTS:** The credit card payment report for October and vouchers payment registers were reviewed.

**FUTURE AGENDA ITEMS:** The following items will be added to an upcoming meeting agenda: Drainage Board District #1 options and ATV-UTV policy creation.

**NEXT COMMITTEE MEETING:** The next Committee meeting will be at 8:30 a.m. on October 29, 2015, in the Juneau office.

**FIELD REVIEW:** The Committee field reviewed equipment in the Juneau shop that is proposed to be sold at auction.

**ADJOURNMENT:** The meeting adjourned at 10:58 a.m.



Harold J. Johnson – Chairman



Randy Grebel – Secretary

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next Committee meeting.